



St Mary's Church of England School

Juniors:

Richmond Road
Twickenham
Middlesex
TW1 3BA

Infants:

Amyand Park Road
Twickenham
Middlesex
TW1 3HE

T: 020 8892 7849
F: 020 8607 0420

T: 020 8892 5840
F: 020 8744 9027

E: info@st-marys.richmond.sch.uk
www.st-marys.richmond.sch.uk

Monday 3rd September 2012

Dear Parents

Autumn term 2012

I hope you and your children have had a happy and relaxing summer holiday. We are looking forward to seeing the children tomorrow morning, in smart uniform, with tidy hair, ready for a new academic year. Please ensure children have their PE kit and lunch boxes (if applicable). Please make sure your children's belongings, including bikes and scooters, are clearly labelled.

I would like to remind you of the following start and finishing times on the three sites:

Infant site	8.30 am	3.00 pm
Middle site	8.45 am	3.15 pm
Junior site	9.00 am	3.30 pm

The address and telephone number of the Middle site is as follows:

Strafford Road, Twickenham TW1 3AD, 0208 249 6836

Letters and information regarding school run clubs will be sent home to parents next week.

Should you wish to make an appointment to see me, please contact Jane Tomlinson on the junior site (0208 892 7849 or info@st-marys.richmond.sch.uk) to arrange a time. You can email me at headteacher@st-marys.richmond.sch.uk. I will normally be available as follows:

Junior site *Monday between 8 am – 8.50 am or after school*
Middle site *Tuesday between 8 am – 8.50 am or after school*
Infant site *Wednesday between 8 am – 8.50 am or after school*

Should your child/ren not be able to attend school, for whatever reason, please remember to call or email the school as early as possible on the day. Under our Safeguarding policy, we will call you if your child does not arrive in school. Please do not take holiday during term time, if possible.

We are looking forward to a productive and happy term, with your continuing support.

Yours sincerely

Stuart Campbell
Headteacher