

**THE FRIENDS OF ST MARY'S CHURCH OF ENGLAND PRIMARY SCHOOL (TWICKENHAM)**

**EXPENSE CLAIM FORM**

**NAME:**

**PHONE NO:**

**EMAIL:**

**BLOCK CAPITALS PLEASE**

Date	Description	TOTAL	Summer fair	Quiz	Christmas fair	Other
		£	£	£	£	£
		-				
		-				
		-				
		-				
		-				
		-				
		-				
		-				
		-				
<b>TOTAL</b>		-	-	-	-	-

Receive: Cheque / Bank Transfer (Please circle)

**IF BANK TRANSFER - PLEASE COMPLETE BELOW?**

**IF PICKING UP CHQ - PLEASE CIRCLE WHICH SITE**

BANK NAME :

INFANT / MIDDLE / JUNIOR

SORT CODE: - -

ACCOUNT NUMBER:

Signature of claimant:

Date:

Authorised:

Date:

**PLEASE COMPLETE IN BLOCK CAPITALS AND ATTACH ALL RELEVANT RECEIPTS**

















