**FoSM Communications & Permission to Use Personal Data**

On behalf of the Friends of St Mary’s (FoSM), the school’s parent teacher association (PTA), I would like to welcome you to St. Mary’s CoE Primary School. As a parent or carer of a child at the school, you are automatically a member of FoSM.  Each year we run a number of fundraising activities for the school such as fairs and quiz nights and have numerous parent led activities that you are warmly invited to get involved with. To find out more about FoSM, please look at our webpage here: <https://st-marys.richmond.sch.uk/fosm-home/>

To receive communications from FoSM and other parents, we invite you to **get connected to your school community by registering with** **Classlist at** <https://classlist.com/>. It is a great idea to download the app onto your smartphone as you register. Once you sign-up you can start connecting with parents in your class and year group. The messaging side of Classlist works in the same way as WhatsApp.

FoSM must comply with the General Data Protection Regulations (GDPR). Please read the following information in *italics* and, if you are happy with the content, **fill out the Google Form in the following link and submit to FoSM**:

<https://docs.google.com/forms/d/e/1FAIpQLSccOLzpZh72ThbgmYWx2cwygivbieYYkp4sSZHRJIYwuLiZ4w/viewform?usp=pp_url>

**Please note that we need to have this Google Form so that we can approve you in Classlist.**

*FoSM are asking you for permission to use your name, email address, name(s) of child(ren) and class(es) of child(ren) so we can contact you about all FoSM activities and events, including the electronic marketing of all these activities mostly (but not exclusively) via* ***Classlist****. We may mention other organisations or companies if they are collaborating with us or sponsoring events and similar activities, however we will never pass your details on to these third parties. The only third party we may share your data with are the school itself.*

*We promise to keep your details safe and secure and details of this promise can be found on the FoSM section of the school website in our Privacy Policy:* [*https://st-marys.richmond.sch.uk/wp-content/uploads/2018/05/FOSM-Privacy-Notice\_v0.0\_PDF.pdf*](https://st-marys.richmond.sch.uk/wp-content/uploads/2018/05/FOSM-Privacy-Notice_v0.0_PDF.pdf)

If you have any questions about FoSM or are keen to get involved, do please get in touch using the email address below or via **Classlist**. We always welcome new and enthusiastic parents!

Kind Regards

Alison Sperring

Secretary - Friends of St Mary's (FoSM)

secretary.fosm@gmail.com

NB. You can change your mind about receiving communications from FoSM at any time by removing your account from Classlist or by emailing secretary.fosm@gmail.com.